I. CALL TO ORDER
A.S. President, Carlos A. Fitch, called the meeting to order at 10:52 a.m.

II. LAND ACKNOWLEDGEMENT
[Abbreviated Version]
For millennia, the Kumeyaay, Quechan, and Cocopah people have been a part of this land. This land has nourished, healed, protected, and embraced them for many generations in a relationship of balance and harmony. As members of the San Diego State community, we acknowledge this legacy. We promote this balance and harmony. We find inspiration from this land; the land of the Kumeyaay, Quechan, and Cocopah.

III. ROLL CALL:
B. Voting Members Absent: Janneth Trinidad Aguirre
C. Ex-Officios (non-voting) Present: Henry Villegas, Melyssa Gonzalez, Alicia Robles, Gina Jimenez, Ismael Arvizu
D. Ex-Officios (non-voting) Absent: Marina Martinez, Manuel Piña
E. Visitors Present: Anthony Acosta, A.S. Volunteer

IV. APPROVAL OF THE AGENDA
It was moved and seconded to approve the agenda for Tuesday, November 16, 2021.

The agenda was approved with the amendments below:

It was moved and seconded to add Item for Consideration J. Gift Cards/Aztecs Bring Smiles (Action). It was also moved and seconded to rename Item for Consideration F. Special Events Committee (Action).

LORA-ACOSTA/DIAZ CARRIED (10-0-0)

V. APPROVAL OF PREVIOUS MINUTES
It was moved and seconded to approve the minutes of Tuesday, November 9, 2021.

The minutes were approved with the amendments below:

It was moved and seconded to make additions to the 2022-2023 A.S. Elections Schedule (Attachment 4).
LORA-ACOSTA/HORTON-ALVARADO \hspace{1.2cm} CARRIED (10-0-0)

VI. PUBLIC COMMENT

VII. UNIVERSITY REPORTS AND PRESENTATIONS

A. SDSU-IV A.S. Advisor/Dean of Students Henry Villegas
   1. Congratulated Karla Lora-Acosta for representing Imperial Valley well at the Royal Court.
   2. Cancer & Veteran Services will be announced soon. They will start in December 2021.
   3. Clinical and Psychological Services is still searching for full time candidates.
   4. Social media campaign for clinical services.
   5. President and Provost to visit our campus this Friday.
   6. ECRT event is tomorrow and west campus will be present.

B. SDSU-IV Associated Students Coordinator/Career Services Melyssa Gonzalez
   1. Congratulated Senator Lora-Acosta for being selected as part of the Royal Court. Stated that she
      is proud of her for representing SDSU-IV.
   2. Reminded those who will be attending the End of the Year Celebration to RSVP.
   3. Reminded them to turn off all electronics before leaving the offices.

C. A.S. President Carlos A. Fitch
   1. Reminded everyone to share their feedback concerning the library as Representative Piña will be
      meeting in his committee assignment and presenting the student input. (Attachment 1)
   2. Shared with the council that there is a spot available in the Student Success Review Team.
      However, he stated he could not participate. Instead, he submitted a proposal and opened the
      floor to anyone who wished to participate in the review team.
   3. Met with A.S. Executive Director Christina Brown to review the possibilities of holding a 2022
      Spring Referendum. Shared the information with the council.
   4. Shared with the council the structure of the Referendum Task Force, thanked all of those who
      decided to be part of the hard work of this project.
   5. Reminded the council to participate in the Welcome Back 2022 shared document, said that this is
      the last time he will remind them about commitments and pending responses.
   6. He mentioned that he will be suggesting to the Bylaws committee on some amendments for the
      next academic year. Among the amendments, he proposes a change in the title of the council's
      meetings, a change in the duties of each one of the Executives and appropriately have them
      direct the areas of their titles, a shift in the role of Senators and their respective committees, a
      change in the procedures of staff and student assistants appointment and hourly regulation, an
      increase in the stipends of council members, the formal recognition of the President's job by
      having it as a part-time position, the creation of another standing committee for larger events to
      be chaired by the Executive Vice President.
   7. Mentioned his desire to have student representation in the university committee that creates the
      class schedules.
   8. Mentioned to the council that while the music events were held over the weekend, community
      and student members asked about why the shuttle does not operate the entire week. He passed
      this inquiry to the administration and hopes to reconvene the shuttle committee and strategize
      better logistics and implementation.
9. Mentioned that he proposed to Dean Wheeler and Dean of Students Villegas the possibility of holding an "End of the Year Chit Chat" to highlight the progress done in this semester and give a space for students to ask questions.

10. Thanked Dean of Students Villegas for his support to Senator Lora-Acosta, our IV Representative on the 2021 Homecoming Court. Expressed his gratitude to each one of the staff who made the trip possible. Mentioned that it was amazing to experience a homecoming game and the business-related activities with Associated Students San Diego and the Division of Student Affairs and Campus Diversity.

11. Met with Alexia Oduro, member of A.S. Board of Directors from San Diego, and mentioned the interest of San Diego students in coming to know more about the Imperial Valley campus.

12. Mentioned that he would like to offer a second retreat to A.S. SD and, at this time, invite more members of the different councils that compose A.S. SD.

13. Later this week, he will be attending the Dean Search Organizational Meeting.

14. Reminded everyone that this meeting is open. As such, he would like to extend the invitation to everyone to express their feelings, vote as they would like, and advocate as much as they want. He stated that this meeting is not meant to be a dictatorial meeting. He is open to hearing criticism of any kind, any thoughts on his management and chairing procedures, and he can lead better. If any person, from council members to students to staff members and administrators, wishes to have a one-on-one conversation, he is more than willing to. Finally, he laid down his expectations of straightforward communication.

15. Mentioned to the council that his executive-level decision-making considers the wellbeing of the organization and not for personal reasons. Stated that his decisions are reversible and that when someone disagrees with a decision, they may approach him privately or in this meeting space to discuss the said decision.

D. A.S. Executive Vice President John Moreno Jr.

1. Stated students are still inquiring about when they will have space to do schoolwork in the Student Union Building.

E. A.S. Vice President of University Affairs Jazmyn Horton-Alvarado

1. Stated she contacted Andrea Dooley and connected Christina and Nicole regarding the Strategic Committee Meeting Number 19. Marina Martinez, Student Representative, was able to get the necessary reports from the committee.

2. Stated some students have expressed interest in a campus safety workshop. With the lights not being very bright, safety personnel on campus after hours, and open campus, they would like a self-defense workshop or campus safety knowledge. Doesn’t mind working with the Campus Safety Committee to get something scheduled this month.

3. Informed them the Westmorland Honey Festival is this Saturday from 8:00 a.m. to 2:00 p.m. SDSU can involve Imperial Valley students in the 5K event for free. A free t-shirt is provided. Asked them to please contact Victor Nava, Director of Development and P3 Initiatives, if they are interested.

VIII. ITEMS FOR CONSIDERATION

A. Referendum Task Force Formation (Action): It was moved and seconded to form a Referendum Task Force subdivided into six different teams to strategize a plan for the 2022 referendum (Attachment 2).

Page 3 of 15
HORTON-ALVARADO/LORA-ACOSTA  CARRIED (10-0-0)

John Moreno Jr. - Yes  Erika D. Gutierrez-Guler - Yes  Jazmyn Horton-Alvarado - Yes
Alan Castro - Yes  Frida Diaz - Yes  Julieanna Gutierrez - Yes
Karla Lora-Acosta - Yes  Linda Osuna – Yes  Angela Piña - Yes
Melissa Sandoval - Yes

B. Budget/End of the Year Celebration at University House (Action): It was moved and seconded to pay for vehicle rentals and gas from Enterprise or another vendor in an amount not to exceed $400.00 from the Activities: Travel Account.

LORA-ACOSTA/DIAZ  CARRIED (10-0-0)

John Moreno Jr. - Yes  Erika D. Gutierrez-Guler - Yes  Jazmyn Horton-Alvarado - Yes
Alan Castro - Yes  Frida Diaz - Yes  Julieanna Gutierrez - Yes
Karla Lora-Acosta - Yes  Linda Osuna – Yes  Angela Piña - Yes
Melissa Sandoval - Yes

C. Student Union Building Closure (Action): It was moved and seconded to close the Student Union Building from Friday, November 19, 2021 through Monday, December 6, 2021, due to maintenance and renovations. The council and students will be able to provisionally utilize N107 for A.S. purposes (Attachment 3).

LORA ACOSTA/MORENO JR.  CARRIED (10-0-0)

Discussion: If the repairs are completed before December 6, the building will be reopened.

John Moreno Jr. - Yes  Erika D. Gutierrez-Guler - Yes  Jazmyn Horton-Alvarado - Yes
Alan Castro - Yes  Frida Diaz - Yes  Julieanna Gutierrez - Yes
Karla Lora-Acosta - Yes  Linda Osuna – Yes  Angela Piña - Yes
Melissa Sandoval - Yes

D. Golf Cart Purchase (Action): It was moved and seconded to purchase a golf cart from Cart Mart or other vendor in an amount not to exceed $20,000.00 from the Activities: Reserves Account.

LORA-ACOSTA/MORENO JR.  CARRIED (10-0-0)

John Moreno Jr. - Yes  Erika D. Gutierrez-Guler - Yes  Jazmyn Horton-Alvarado - Yes
Alan Castro - Yes  Frida Diaz - Yes  Julieanna Gutierrez - Yes
Karla Lora-Acosta - Yes  Linda Osuna – Yes  Angela Piña - Yes
Melissa Sandoval - Yes

E. Aztecs Bring Smiles (Action): It was moved and seconded to create the Aztecs Bring Smiles campaign for foster children. The campaign will be held from Wednesday, November 17th through Sunday, December 5th and toys will be donated to children from CASA Imperial Valley.
F. Special Events Committee (Action): It was moved and seconded to create a Special Events Subcommittee to oversee and plan events, not limited to Welcome Backs, Graduation Celebration, and Council Relations Events (retreats, west campus visits, etc.).

LORA-ACOSTA/OSUNA CARRIED (10-0-0)

Discussion: It will be added to next year’s bylaws.

G. Table Cloths (Action): It was moved and seconded to purchase ten (10) table cloths from Amazon or other vendor in an amount not to exceed $300.00 from the Activities: Promotional Items Account.

LORA-ACOSTA/OSUNA CARRIED (10-0-0)

H. 2022-2023 A.S. Elections Schedule (Action): It was moved and seconded to approve the 2022-2023 A.S. Elections Schedule (Attachment 4).

MORENO JR./LORA-ACOSTA CARRIED (10-0-0)

I. How to Respond to an Active Shooter Event (Action): It was moved and seconded to hold an active shooter response workshop via Zoom on Friday, November 19, 2021, at 1:00 p.m.

HORTON-ALVARADO/LORA-ACOSTA CARRIED (10-0-0)
J. Gift Cards and Aztecs Bring Smiles (Action): It was moved and seconded to purchase gift cards and incentives from Starbucks or other vendor in an amount not to exceed $400.00 from the “Activities: Social Activity - Fall Activity” account to give to the winners.

GUTIERREZ-GULER/MORENO JR. CARRIED (10-0-0)

IX. YEAR-LONG COMMITTEE REPORTS
A. Campus Safety: A.S. Senator, Melissa Sandoval
   1. Stated the committee met on Friday, September 24, 2021, via Zoom from 10:00 a.m. to 12:00 p.m.
   2. Informed them the committee motioned to purchase a pink vest for Pink Power.
   3. Stated a workshop to be held on Friday, November 19, 2021, from 1:00 p.m. to 2:30 p.m. The topic is "How to Respond to an Active Shooter," and it will be hosted virtually by Corporal Mark Peterson.
   4. Informed everyone that the Campus Safety committee meeting on November 19, 2021 at 9:00 a.m. Meeting ID: 869 5773 5566

B. Research Team: A.S. President, Carlos A. Fitch
   1. Linda Osuna will chair this meeting.

C. Sports and Social Events: A.S. Senator, Frida Diaz
   1. Volleyball Tournament to be held on December 8th at 11:30 a.m. to 1:00 p.m.

D. Student Organizations Representatives: A.S. Executive Vice President, John Moreno Jr.
   1. Stated he has not received allocation requests from four of the five RSOs. Still waiting on Ismael Arvizu from the Chicanx Club.
   2. Stated that as per President Fitch’s suggestion, we will be working with the smiles gift drive as our last event for the semester. Believes we can add the food drive component.

E. Sustainability: A.S. Senator, Alan Castro
   1. Reported that he went to Home Depot Friday and got an estimate for the mural contest supplies. The estimate will equal no more than $500.00.
   2. Informed everyone that he plans to motion the budget once he has a more accurate price estimate by next week’s meeting.

F. Team Development: A.S. Senator, Angela Piña
1. Stated the Fall Gathering Event will take place on Wednesday, November 24, 2021 from 12:00 p.m. to 3:00 p.m. in room N-106. Mentioned that if they are attending, please fill out the form she sent out.

X. SHORT-TERM COMMITTEE REPORTS
A. Disciplinary: A.S. Executive Vice President, John Moreno Jr.
   1. Stated the timecards are a real mess, so he is continuing to work on them. Also, asked them to be on the lookout for an email invite from him this week for a one on one. This will be with every member of the council.
   2. President Fitch mentioned that some rules have already been violated; however, he is reluctant to foster a stressful environment within the council. Furthermore, from this date forth, no additional opportunities will be granted. Therefore, he reminded everyone to abide by the council rules that have been established and agreed upon to prevent disciplinary consequences.

B. Elections: A.S. President, Carlos A. Fitch
   1. Notified the council that the Elections Committee will meet Wednesdays from 9:00 a.m. to 10:00 a.m. for the rest of the semester.

C. Welcome Back: A.S. President, Carlos A. Fitch
   1. Thanked everyone who submitted ideas.

XI. REPORTS OF ASSOCIATED STUDENTS MEMBERS/STAFF
A. Karla Lora-Acosta, A.S. Senator
   1. Mentioned it would be fun to have an album for A.S. It would be sort of like a yearbook. Stated she is still working on the details, but thinks it would be cool to have an album for us. One in general or one for each of us.

B. Carlos A. Fitch, A.S. President
   1. Vendors for “Welcome Back” event are needed soon.

C. Angela Piña, A.S. Senator
   1. On behalf of A.S. Representative Piña, Senator Piña reported on library committee updates.

D. Jazmyn Horton-Alvarado, A.S. Vice President of University Affairs
   1. Reminded committees to send reports to VPUA Horton-Alvarado.

E. Ismael Arvizu, A.S. Student Representative
   1. Invited them to a Chicanx trip to San Diego using the school’s shuttle.

XII. ADJOURNMENT
It was moved and seconded to adjourn the meeting at 12:10 p.m.

DIAZ/LORA-ACOSTA CARRIED (10-0-0)

Approved by: Carlos A. Fitch, A.S. President
Prepared by: Gina Jimenez, A.S. Executive Assistant
Libary Final Input

VPUA Horton-Alvarado:
I would like to see more closed study rooms that students can use for free for however long they need them! I know a cafe is in the works so I would like to see some healthier options of food products for students there.

VP Moreno:
More private study areas with no time limits. Also, doc scanners that the library staff know how to use. I have had trouble before

Senator Sandoval:
Get credit to print Free copies at the Library. (Example at Imperial Valley college $3 dollars per semester) Thank you for Take in consideration our input.
## ATTACHMENT 2

<table>
<thead>
<tr>
<th>Name of Force Team</th>
<th>Student Input Force</th>
<th>Marketing and Outreach Force</th>
<th>Legal Force</th>
<th>Student Union Force</th>
<th>Activities Force</th>
<th>Securing Turnout Force</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lead</strong></td>
<td>Angela</td>
<td>Alan</td>
<td>Carlos</td>
<td>Jazmyn</td>
<td>Karla</td>
<td>Linda</td>
</tr>
<tr>
<td><strong>Members</strong></td>
<td>Angela, Alan, John</td>
<td>Alan, John, Karla, Linda</td>
<td>Angela, Jazmyn, John, Carlos</td>
<td>Angela, Alan, Jazmyn</td>
<td>Jazmyn, Karla, Linda</td>
<td>Alan, Linda Jazmyn</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Team in charge of creating methods to reach out students and 1) get their feedback on what is needed from AS in both activities and student union-wise and 2) visit classes, post information in classrooms, talk to students.</td>
<td>Team in charge of creating emails, flyers, short videos, managing social media and creating infographics. Will also do outreach by tabling.</td>
<td>Team in charge of creating the voters' pamphlet, information, come up with specific information to justify the need of Referendum, meet with advisors and external people.</td>
<td>Will create a vision for a future Student Union, come up with services needed, calculations of $ needed for a year-round, work with external contractors on a blueprint.</td>
<td>Help create small forums, schedule classroom visits, schedule tabling hours, select a time and date for a Town Hall. Will also create a vision for programming requested by students.</td>
<td>Will work on a strategy to secure a good amount of students voting in the Referendum.</td>
</tr>
</tbody>
</table>
ATTACHMENT 3

Office Hours Schedule
Location: N-107
Dates: November 19th-Dec 6th (excluding holidays)

- Mondays: 11am-7pm (Nov. 22nd, Nov. 29th, Dec. 6th)
- Tuesdays: 11:30am-7pm (Nov. 23rd, Nov. 30th)
- Wednesdays: 10am-12pm and 5pm-8pm (Nov. 24th, Dec. 1st)
- Thursdays: 10am-6pm (Dec. 2nd)
- Fridays: 10am-12pm (Nov. 19th, Dec. 3rd)
## ATTACHMENT 4

### A.S. ELECTIONS SCHEDULE SPRING 2022

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 19</td>
<td>Wednesday</td>
<td></td>
<td>First Day of Classes for Spring Semester.</td>
</tr>
<tr>
<td>Jan. 19-Feb. 2</td>
<td></td>
<td></td>
<td>Discovering Leaders Campaign.</td>
</tr>
<tr>
<td>February 4</td>
<td>Friday</td>
<td>10:00 a.m.</td>
<td>2022-2023 Associated Students applications open.</td>
</tr>
<tr>
<td>February 10</td>
<td>Thursday</td>
<td>2:30 p.m.</td>
<td>2022-2023 Associated Students applications close.</td>
</tr>
<tr>
<td>February 11</td>
<td>Friday</td>
<td>10:00 a.m.</td>
<td>Write-in candidate applications available on A.S. Website;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- 2:30 p.m.</td>
<td>must be submitted by 2:30 p.m.</td>
</tr>
<tr>
<td>February 17</td>
<td>Thursday</td>
<td>12:00 p.m.</td>
<td>Elections Coordinator will meet with the applicants to discuss the Elections Code.</td>
</tr>
<tr>
<td>February 18</td>
<td>Friday</td>
<td>TBD</td>
<td>Elections Coordinator will meet with applicants to discuss the Elections Code.</td>
</tr>
<tr>
<td>Feb. 21-Feb. 25</td>
<td>Mon. – Fri.</td>
<td></td>
<td>Candidates must submit campaigning material to Elections Coordinator for approval.</td>
</tr>
<tr>
<td>Feb 28</td>
<td>Monday</td>
<td></td>
<td>Earliest time to begin campaigning.</td>
</tr>
<tr>
<td>March 1</td>
<td>Tuesday</td>
<td>TBD</td>
<td>Meet the Candidates Event.</td>
</tr>
<tr>
<td>March 2</td>
<td>Wednesday</td>
<td>2:30 p.m.</td>
<td>Candidate statement deadline. Optional 125 word candidate statement for publication.</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Candidates <strong>MUST</strong> submit statements per specific instructions in the application packet or statements will be rejected. Must be sent by email to the Elections Coordinator.</td>
</tr>
<tr>
<td>March 10</td>
<td>Thursday</td>
<td>TBD</td>
<td>Meet the Candidates Event.</td>
</tr>
<tr>
<td>March 11</td>
<td>Friday</td>
<td></td>
<td>Campaigning ends. All campaign materials must be removed (posters, signs, banners).</td>
</tr>
</tbody>
</table>
March 14–March 17  Mon. – Thurs.  TBD  Voice your Vote: Voting for 2022-2023 Associated Students, Outstanding Full-Time Faculty, Part-Time Faculty and Staff begins online.

March 18  Friday  12:00 p.m.  Elections Results posted on the A.S. Website.
Aztecs Bring Smiles

TOY DRIVE COMPETITION TO BENEFIT
CASA OF IMPERIAL COUNTY

NOV 17 - DEC 5, 2021

Competition is open to Faculty Divisions, Staff
Departments and all classes!

- Any class, division or department who would like to
  participate should send an email to
  carlos.fitch.as@gmail.com (deadline to sign-up is Nov
  23rd)

- Group with the most donations will receive a Starbucks
gift card for each person in the group

- Winner will be announced on December 6th
Mural Competition Guidelines

Submission Guidelines:
- Mural description of up to 300 words MAX, typed. Explaining concept, inspiration, etc for design. Must include RED ID and SDSU email (for currently matriculated students).
- A sketch of their proposed mural (pencil on paper or digitally)
- Website or social media handles of artist, if applicable
- Any currently matriculated SDSU IV student or SDSU IV Alumni may enter
- Artists can collaborate with others on one single design (please note that only one prize per submission will be given and all collaborators must be SDSU IV students or SDSU IV Alumni)

Mural Guidelines:
- Design must ultimately be for a painted mural, no multimedia designs
- Designs should preferably be colorful, vibrant, and unique
- The mural should embody the following themes:
  - Borderland Lifestyle, Community, Diversity, Immigration, Nature, Inclusivity (race, gender, sexual orientation, ethnicity, age, etc.)

Submission Open Date- November 2, 2021 @ 2:00 pm
Submission Close Date- November 24, 2021 @ 11:59 pm
Winners Announcement Event- December 1, 2021 @ 6:00 pm

Winners will be notified via email prior to the Announcement Event.

*Contact alan.mcastro.as@gmail.com to submit your designs!*
Calexico, California
November 15th, 2021

To the Associated Students members and staff:

Upon unanimous consent, the Research Committee, composed of President Fitch, Vice President Moreno Jr. and Senator Diaz, accepted the resignation of President Fitch as chair and voting member of the committee. In his replacement, Senator Osuna will be chairing the committee for the rest of the 2021-2022 Academic Year. This action will be effective on Wednesday, November 16th, 2021.

Associated Students-Imperial Valley
Research Committee