I. CALL TO ORDER
A.S. President, Carlos A. Fitch, called the meeting to order at 10:50 a.m.

II. LAND ACKNOWLEDGEMENT
[Abbreviated Version]
For millennia, the Kumeyaay, Quechan and Cocopah people have been a part of this land. This land has nourished, healed, protected, and embraced them for many generations in a relationship of balance and harmony. As members of the San Diego State community, we acknowledge this legacy. We promote this balance and harmony. We find inspiration from this land; the land of the Kumeyaay, Quechan, and Cocopah.

III. ROLL CALL:
A. Voting Members Present: Carlos A. Fitch, John Moreno Jr., Erika D. Gutierrez, Jazmyn Horton-Alvarado, Frida Diaz, Julieanna Gutierrez, Karla Lora-Acosta, Melissa Sandoval
B. Voting Members Absent: Janneth Trinidad Aguirre (due to class)
C. Ex-Officios (non-voting) Present: Henry Villegas, Melyssa Gonzalez, Alicia Robles
D. Ex-Officios (non-voting) Absent: None
E. Visitors Present: Salvador Espinosa- Associate Dean of Academic Affairs, Linda Osuna- Student, Anthony Acosta- Student

IV. APPROVAL OF THE AGENDA
It was moved and seconded to approve the agenda for Tuesday, August 24, 2021.

The agenda was approved with the amendments below:

It was moved and seconded to add Items for Consideration J. “A.S. Tent Purchase (Action)” and K. “Student Union Building Hours of Operation (Informational)”.

MORENO JR./E. GUTIERREZ CARRIED (7-0-0)

V. APPROVAL OF PREVIOUS MINUTES
It was moved and seconded to approve the minutes of Monday, August 2, 2021.

LORA-ACOSTA/DIAZ CARRIED (7-0-0)

VI. PUBLIC COMMENT
A. Salvador Espinosa- Associate Dean of Academic Affairs
   1. Thanked A.S. for invitation to meeting and introduced self. Mentioned that he will be available for any events we ask him to attend.

VII. UNIVERSITY REPORTS AND PRESENTATIONS
A. SDSU-IV A.S. Advisor/Dean of Students Henry Villegas
   1. Thanked all for all the events, and individuals for Retreat!
   2. Shuttle update- There are delays in the contract but hopes to start next week.
   3. New position update- Career and Veteran Services Coordinator is in search and the next position will be for the Cross-Cultural Coordinator.

B. SDSU-IV Associated Students Coordinator/Career Services Melyssa Gonzalez
   1. Handbook will have to be updated accordingly to the updated A.S. Official Bylaws.
   2. Informed them that food can be prepared by certified cooks on campus, but they must package the food.
   3. Went over expectations, building access and entrances, office hours, events, etc.
   4. Informed them she initiated the hiring process for an A.S. Office Student Assistant.
   5. Asked them to let her know what Aztec Nights Events they think students may be interested in. Will work with Student Life and Leadership to see if transportation can be provided.

C. A.S. President Carlos A. Fitch
   1. President Fitch thanked everyone for participating in the West Campus Retreat, Dean and Students Leaders Retreat and the Admitted Student Days. Gave a shout out to VP Moreno Jr. and Senators Sandoval and Diaz for their good representation at the Julian Retreat.
   2. Mentioned that public comments will be limited to three (3) minutes per person and will appreciate that commenters abide by the guideline.
   3. Mentioned that to address the issue with Daycare services, he has put Dr. Villegas in contact with Becky Green, director of Imperial Valley College's Early Childhood Education Programs.
   4. Reminded all A.S. Members to pick up their A.S. Building keys with Cashier Georgette Astorga.
   5. Encouraged all A.S. Members to abide by University COVID-19 regulations and guidelines and be aware that University clearance will be asked for every weekly meeting.
   6. Met with Business and Facilities Director, Maribel Madero and discussed ways to renovate the A.S. Building. As well, mentioned that state will proceed with the agreement of services pertaining to IT and Maintenance, but will exclude the custodial services since they were not approved.
   7. Directed VP of Finance Gutierrez to draft donation requests letters and look for quotes for furniture for the Student Union.
   8. Directed Senator Lora-Acosta to create advertisements for student employment since there are a lot of positions available for students.
   9. Directed Senator Sandoval to move forward with the Pink Power Plan.
   10. Talked with A.S. SD President Tejada and discussed a position that was opened by West Campus and is intended to protect minorities and will advocate to have such a position here.
   11. Met with Dean Wheeler and Dean Villegas to discuss ways of communicating the increment on fees, among proposals given were short videos, on-site signage and a town hall with President de la Torre.
12. President Fitch formally requested the University to form a student-led committee to oversee the implementation of the new fees.
13. Mentioned that he will consult with administration if we can expand Student Union hours from 8am-10pm to prevent student loitering during early morning when facilities are not open.
14. Mentioned that the Executive Committee will now be composed of all four (4) executive members, A.S. Advisor and A.S. Coordinator.
15. Donations: Pool table and Basketball hoop to University Relations, two (2) office desks to campus community.

D. A.S. Executive Vice President John Moreno Jr.
   1. Update from the A.S. Retreat.

E. A.S. Executive of Finance Erika D. Gutierrez
   1. Wants feedback from member on what shirt brand to purchase. Mentioned that there is the Nike brand which is more expensive or could search for a less expensive brand.
   2. Gonzalez- Mentioned that Sweaters are usually purchased in winter and shirts are purchased in spring. There is always the option of buying own polo and paying for embroidery. Mentioned that Driscoll’s has the A.S. logo on file.

F. A.S. Vice President of University Affairs Jazmyn Horton-Alvarado
   1. Reminded them of turning in reports by the set deadline. Asked them to please create new email with subject line “Report- Committee Name(s)”.

VIII. ITEMS FOR CONSIDERATION

A. Dates/Fall 2021 Welcome Backs (Action): It was moved and seconded to host the Fall 2021 Welcome Back events on Wednesday, September 15, 2021 (Brawley Campus – Building Entrance) and on Wednesday, September 22, 2021 (Calexico Campus - Rollie Carrillo Quad) from 6:00 p.m. to 7:30 p.m.

   DIAZ/LORA-ACOSTA CARRIED (7-0-0)

   Discussion: Lora-Acosta- Wants to perform a dance. Sandoval- Mentioned that there are back to back events that week.

   John Moreno Jr. - Yes   Erika D. Gutierrez - Yes   Jazmyn Horton-Alvarado - Yes
   Frida Diaz - Yes   Julieanna Gutierrez - Yes
   Karla Lora-Acosta - Yes   Melissa Sandoval - Yes

B. Theme/Fall 2021 Welcome Backs (Action): It was moved and seconded to hold Western themed Welcome Back events for the Fall 2021 Semester.

   LORA-ACOSTA/DIAZ CARRIED (7-0-0)

   Discussion: Lora-Acosta- Clarified what the specific dress code would be for A.S. members.

   John Moreno Jr. - Yes   Erika D. Gutierrez - Yes   Jazmyn Horton-Alvarado - Yes
Frida Diaz - Yes  
Karla Lora-Acosta - Yes  
Frida Diaz - Yes  
Karla Lora-Acosta - Yes  
F. Promotional Items (Action): It was moved and seconded to purchase promotional materials (USB's, pens, pencils, etc.) from 4imprint or other vendor in an amount not to exceed $1,550.00 from the Activities: Promotional Items Account to give out to students during tabling and events.
MORENO JR./DIAZ

CARRIED (7-0-0)

Discussion: Lora-Acosta- Mentioned we have promotional items in storage and should take note of what we have first. Also suggested to purchase masks.

John Moreno Jr. - Yes
Frida Diaz - Yes
Karla Lora-Acosta - Yes

Erika D. Gutierrez - Yes
Julieanna Gutierrez - Yes
Melissa Sandoval - Yes

Jazymn Horton-Alvarado - Yes

G. Office Equipment (Action): It was moved and seconded to purchase office equipment (mouse pads, keyboards, power cords, chair, etc.) from Costco Wholesale or other vendor in an amount not to exceed $500.00 from the Activities: Non-Taggable Equipment Account.

DIAZ/LORA-ACOSTA

CARRIED (7-0-0)

John Moreno Jr. - Yes
Frida Diaz - Yes
Karla Lora-Acosta - Yes

Erika D. Gutierrez - Yes
Julieanna Gutierrez - Yes
Melissa Sandoval - Yes

Jazymn Horton-Alvarado - Yes

H. Student Union Furniture (Action): It was moved and seconded to purchase furniture (office desks, etc.) from Costco Wholesale or other vendor in an amount not to exceed $2,000.00 from the Student Union: Non-Taggable Equipment.

E. GUTIRREZ/LORA-ACOSTA

CARRIED (7-0-0)

Discussion: Fitch passed out spreadsheet of items. Lora-Acosta- Asked if we would be purchasing a tv for spring semester.

John Moreno Jr. - Yes
Frida Diaz - Yes
Karla Lora-Acosta - Yes

Erika D. Gutierrez - Yes
Julieanna Gutierrez - Yes
Melissa Sandoval - Yes

Jazymn Horton-Alvarado - Yes

I. Opt-Out Campaign (Action): It was moved and seconded to hold the "Opt-Out Campaign" from Monday, August 30th to Thursday, September 2nd to help create awareness of the Immediate Access fees.

MORENO JR./DIAZ

CARRIED (7-0-0)

Discussion: Fitch- Stated that flyers will need to be created to raise awareness, A.S. members can carry a tablet to help students in between classes, and promotional items can be given to students who Opt-out with an A.S. member.
J. A.S. Tent Purchase (Action): It was moved and seconded to purchase one (1) A.S. tent in an amount not to exceed $500.00 from the Activities: Promotion – Printing Account.

MORENO JR./ LORA-ACOSTA

CARRIED (7-0-0)

John Moreno Jr. - Yes
Frida Diaz - Yes
Karla Lora-Acosta - Yes
Erika D. Gutierrez - Yes
Julieanna Gutierrez - Yes
Jazmyn Horton-Alvarado - Yes
Melissa Sandoval - Yes

K. Student Union Building Hours of Operation (Informational): It was discussed to extend the hours of operation for the Student Union Building to 8am-10pm to reflect class schedules and prevent students from wandering campus. Discussed the possibility of installing a swipe system.

IX. YEAR-LONG COMMITTEE REPORTS
A. A.S. Newsletter: A.S. Senator, Karla Lora-Acosta
1. Currently taking any information to be placed on the August and September Newsletters. The deadline to send the information is August 25th at midnight.

B. Campus Safety: A.S. Senator, Melissa Sandoval
1. Pink Power Initiative is underway.

C. Cultural Arts Events: A.S. Senator, Janneth Trinidad Aguirre
1. Are planning a Mexican Independence Day event on September 16th from 5-6 pm. Want D'Poly burritos and Aguas Frescas. The event will be some type of "Kermes" and other student organizations will be participating with their own stand of games. For the first 30 students to attend, they want to give them a Mexican figure alcanzia for them to paint and decorate while being there.

D. Media and Marketing: A.S. Senator, Karla Lora-Acosta
1. Meetings will be held on Fridays at 2pm to 3pm.

E. Student Organizations Representatives: A.S. Executive Vice President, John Moreno Jr.
1. Will be contacting the Presidents of the RSO's to schedule a food safety training, which he will conduct. Will also inquire as to their progress on becoming recognized.

X. SHORT-TERM COMMITTEE REPORTS
A. Appointment: A.S. Executive Vice President, John Moreno Jr.
1. The flyers are made, thanks to President Fitch, and are being shared on social media.

B. Welcome Back: A.S. President, Carlos A. Fitch
1. Gonzalez- Needs hands on deck and to start making decisions on what to buy for the event. Reported she will be working with Bookkeeper Robles for food purchases. Informed everyone to wear outfits that fit with the theme, no A.S. apparel required and will work on getting a van to transport some A.S. members to Brawley. Informed everyone that she will be sending a duty list for A.S. members to sign up and that the event will need flyers and mass emails.
2. Robles- Reported that the grill needs to be cleaned before and after the event and a truck is needed to transport the grill to Brawley.

XI. REPORTS OF ASSOCIATED STUDENTS MEMBERS/STAFF

XII. ADJOURNMENT
It was moved and seconded to adjourn the meeting at 11:54 a.m.

LORA-ACOSTA/SANDOVAL CARRIED (7-0-0)

Approved by: Carlos A. Fitch, A.S. President
Prepared by: Jazmyn Horton-Alvarado, A.S. Vice President of University Affairs