I. CALL TO ORDER:
President Lawson Hardrick III called the meeting to order at 11:07 a.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL:
A. Voting Members Present: Lawson Hardrick III, Daniel S. Nieto, John Moreno Jr., Alex Zazueta, Janneth Trinidad Aguirre, Sarah Dorame, Adriana Juarez, Priscilla Silva, Anthony B. Acosta, Jacob Bermudez, Carlos A. Fitch, Angela Piña
B. Voting Members Absent:
C. Ex-Officios (non-voting) Present: Melyssa Gonzalez, Alicia Robles
D. Ex-Officios (non-voting) Absent: Miguel Rahiotis
E. Visitors Present: Mark Wheeler, Associate Dean of Academic Affairs

IV. MODIFICATION TO AGENDA:
It was moved and seconded to approve the agenda for Monday, July 27, 2020.

ACOSTA/SILVA CARRIED (11-0-0)

V. APPROVAL OF PREVIOUS MINUTES:
It was moved and seconded to approve the minutes of Friday, May 29, 2020.

NIETO/AGUIRRE CARRIED (11-0-0)

VI. PUBLIC COMMENT:
A. Mark Wheeler, Associate Dean of Academic Affairs
   1. Thanked members for their leadership and stated he wants to attend further meetings in order to stay well communicated. Glad to be part of Campus Safety Committee and offered his presence and support for any future meetings.
   2. Offered copy of Robert’s Order that he will share with the council.
   3. Informed council that he is no longer senate chair but encourages more presence on senate from Imperial Valley. Believes this can be done through A.S. and hopes two (2) members are able to be a part of it.
VII. UNIVERSITY REPORTS AND PRESENTATIONS:

A. SDSU-IV Assistant Dean for Student Affairs Miguel Rahiotis
   1. No Report.

B. SDSU-IV Associated Students Coordinator/Career Services Melyssa Gonzalez
   1. Informed the members that they will not be ordering business cards this semester. Stated that if they return to campus for Spring, business cards will be ordered then.
   2. Informed them that the Career Services Suit Up with JCPenney Event will be done virtually. The tentative date is Sunday, September 13th from 5:00 p.m. to 8:00 p.m.
   3. Reminded them the first day of classes for Fall 2020 is Monday, August 24th. Stated the first A.S. Official Meeting for the Fall Semester will also be on that day.
   4. Encouraged them to reach out to her if they have any questions.
   5. Informed committees she would like to schedule a Zoom meeting with committee chairs to discuss agendas, minutes and answer any questions.
   6. Asked committee chairs to send in committee times/days if they haven’t done so already.
   7. Reminded them that events and meetings should not be scheduled on holidays or finals week.
   8. Reminded council the A.S. Introductory Meeting is next Monday, August 3rd from 11:00 a.m. to 12:00 p.m.

C. A.S. President Lawson Hardrick III
   1. Mentioned that he spoke with Sue Giller, Reliance, about establishing newspaper updates on the county newspaper on a more frequent basis. Conversations will continue and will follow up with updates.
   2. Thanked the A.S. members for their participation in the New Student Orientation Slideshow requested by Francisco Peraza, Outreach & Recruitment/Financial Aid Advisor, participation on Discord, and responding to messages as needed. Stated that deciding on the top five (5) values was important as it helps us stand united with central beliefs to guide us for the year and choosing your own goals/expectations helped visualize how it may happen. Encouraged them to keep sharing their ideas and reminded them that they may contact individuals who may provide more insight as to how they may accomplish their goals.
   3. Informed them that if they have any questions on how to use Discord, to feel free to reach out to Melyssa, Associated Students Coordinator, Alex Zazueta, Executive Secretary, or himself. Mentioned additional functions that may potentially be used if and when students are allowed to join.
   4. Informed them about budget meetings held with Bookkeeper Robles, Executive of Finance Moreno Jr. and West Campus. Stated that our budget can currently support increasing the Associated Students Coordinator’s hours. Plans on speaking to Dean Ponce soon regarding this matter.
   5. Informed them that it will be possible for A.S. to pick up polos, name tags, etc. at SDSU-IV’s parking lot. The distribution will be via contactless curbside delivery. More information will be provided later.
   6. Reminded members to encourage students and themselves to apply for scholarships. Stated deadlines are usually set by the last day of August.

D. A.S. Executive Vice President Daniel S. Nieto
   1. No Report.
E. A.S. Executive of Finance John Moreno Jr.
   1. No Report.

F. A.S. Executive Secretary Alex Zazueta
   1. No Report.

VIII. ITEMS FOR CONSIDERATION:
A. Revisions to Agenda & Minutes (Action): It was moved and seconded to revise the format of the A.S. Agenda and Minutes.

   NIETO/FITCH CARRIED (11-0-0)

   Discussion: The revisions made are to be more in uniform with West Campus A.S. The Agenda and Minutes revisions were shared with the A.S. on June 25, 2020.

B. Name Tags (Action): It was moved and seconded to purchase name tags from Namark Productions or other vendor in an amount not to exceed $200.00 from the Activities: Promotion Printing Account for twelve (12) A.S. Officers.

   MORENO JR./AGUIRRE CARRIED (11-0-0)

C. Official Meetings (Action): It was moved and seconded to hold the Fall 2020 A.S. Official Meetings on Mondays from 1:30 p.m. to 2:30 p.m. via Zoom.

   MORENO JR./JUAREZ CARRIED (11-0-0)

D. SDSU - A.S. Reimbursement (Action): It was moved and seconded to reimburse SDSU - Associated Students (West Campus) in an amount not to exceed $1,000.00 from the Activities: Internal Charges Account for A.S. polo expenses.

   ZAZUETA/NIETO CARRIED (11-0-0)

E. Office Supplies (Action): It was moved and seconded to purchase office supplies (binders, paper, etc.) from Staples or other vendor in an amount not to exceed $1,200.00 from the Activities: Supplies – Office & Copies Account for A.S. usage.

   DORAME/SILVA CARRIED (11-0-0)

F. Janitorial Supplies (Action): It was moved and seconded to purchase janitorial supplies (foam soap, mops, etc.) from MSC Industrial Supplies or other vendor in an amount not to exceed $1,000.00 from the Student Union: Supplies General Cleaning Account for the Student Union Building.

   FITCH/PIÑA CARRIED (11-0-0)
G. **Fumigation Services (Action):** It was moved and seconded to pay Dragons Exterminator or other vendor in an amount not to exceed $385.00 from the Student Union: Repair & Maintenance – Building Account for fumigation services ($55.00/Bi-Monthly).

MORENO JR./NIETO CARRIED (11-0-0)

H. **Air Conditioning Service (Action):** It was moved and seconded to pay Vic’s Air Conditioning or other vendor in an amount not to exceed $720.00 from the Student Union: Repair & Maintenance - Building Account for air conditioning unit service ($180.00/quarterly).

FITCH/ZAZUETA CARRIED (11-0-0)

I. **Building Repairs (Action):** It was moved and seconded to reimburse SDSU in an amount not to exceed $3,000.00 from the Student Union: Repair & Maintenance - Building Account for building repairs and maintenance.

SILVA/DORAME CARRIED (11-0-0)

J. **Copier Maintenance (Action):** It was moved and seconded to pay BIESCO or other vendor in an amount not to exceed $650.00 from the Activities: Repair & Maintenance Equipment Account for copier maintenance (one-year contract - 20,000 copies in black & white & 3,000 in color, overage fee in June).

AGUIRRE/FITCH CARRIED (11-0-0)

Discussion: Bookkeeper Robles provided feedback in regard to this motion. Will ask for credit if this service is not used.

K. **Alarm Services (Action):** It was moved and seconded to pay Protection One or other vendor in an amount not to exceed $600.00 from the Activities: Repair & Maintenance Equipment Account for alarm service maintenance agreement (one-year contract).

NIETO/DORAME CARRIED (11-0-0)

L. **Water Services (Action):** It was moved and seconded to pay Allstar Water Systems or other vendor in an amount not to exceed $500.00 from the Activities: Supplies - Cold Water Account for drinking water system.

NIETO/AGUIRRE CARRIED (11-0-0)

M. **Webmaster Services (Action):** It was moved and seconded to reimburse SDSU an amount not to exceed $2,000.00 from the Activities: Reimburse University Account for information updates and uploads of A.S. documents on website (July 2020 to May 2021).

DORAME/JUAREZ CARRIED (10-0-1)
N. **2019-2020 Awards (Information):** Due to the cancellation of the Spring 2020 Awards Banquet and the pandemic, not all awards were purchased, and last year's budget was closed. Awards still need to be purchased but we will now have to use the 2020-2021 budget. The average cost for all awards is about $700.00. The awards are as follows: Outstanding Staff, Full-Time Faculty, Part-Time Faculty, Commencement Speaker, Outstanding Staff in the Eyes of the A.S., Lamp of Leadership, Presidential Award, and Certificates.

O. **Associated Students Coordinator/June Appointment (Information):** As per Bookkeeper Robles, the salary for the Associated Students Coordinator's June appointment will come out of the 2020-2021 A.S. Budget

P. **University Senate Vacancy (Information):** Mark Wheeler, Associate Dean for Academic Affairs, asked the A.S. if they would be interested in having a seat in the University Senate. Members had the opportunity to provide feedback and ask questions.

IX. **YEAR-LONG COMMITTEE REPORTS:**

A. **Cultural Arts Events: A.S. Senator, Sarah Dorame**
   1. Informed the members that the Cultural Arts Events committee meetings will take place the first and third Friday of each month from 11:00 a.m. to 12:00 p.m. The first meeting will be on August 21st.

B. **Educational Events: A.S. Senator, Priscilla Silva**
   1. Informed the members that the Educational Events committee meetings will take place the second Monday of the month from 12:00 p.m. to 1:00 p.m. If needed, the committee will also meet the fourth Monday of the month. No Report

C. **Research Team: A.S. President, Lawson Hardrick III**
   1. Informed the members that the Research Team committee meetings will take place every Monday on a bi-weekly basis beginning Monday, August 24th. Committee will not be meeting September 7th (Labor Day).

D. **Sustainability: A.S. Ambassador, Angela Piña**
   1. Informed the members that the Sustainability committee meetings will take place the first and third (if needed) Monday of every month from 12:00 p.m. to 1:00 p.m. First meeting will be held on August 31st.

E. **Team Development: A.S. Senator, Janneth Trinidad Aguirre**
   1. Informed the members that the Team Development committee meetings will take place the second Monday of every month from 3:00 p.m. to 4:00 p.m. First meeting will be on August 10th.

X. **SHORT-TERM COMMITTEE REPORTS:**

XI. **GOOD OF THE ORDER:**

A. Carlos A. Fitch, A.S. Ambassador
1. Presented an idea to Melyssa Gonzalez, Associated Students Coordinator, in regard to an early release of course syllabus. An email was sent to Miguel Rahiotis, Assistant Dean for Student Affairs, and Mark Wheeler, Associate Dean for Academic Affairs.

B. Lawson Hardrick III, A.S. President
   1. Reminded members to thank Dean Ponce via email for gratitude for face masks received in the mail.
   2. Shared information on the LEAD program from SDSU’s Student Life and Leadership that he participated in and as well as his experience this summer.

XII. ADJOURNMENT
It was moved and seconded to adjourn the meeting.

MORENO JR./DORAME CARRIED (11-0-0)

President Lawson Hardrick III adjourned the meeting at 12:16 p.m.