ASSOCIATED STUDENTS
SAN DIEGO STATE UNIVERSITY
IMPERIAL VALLEY

Thursday, August 1, 2019
NOGALES CONFERENCE ROOM – 10:00 A.M.
ASSOCIATED STUDENTS COUNCIL MINUTES

I. CALL TO ORDER:
President Alyssa Angelina Valdez called the meeting to order at 10:06 a.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL:
A. Voting Members Present: Alyssa Angelina Valdez, Sarah N. Macias, John Moreno Jr., Daniela Garcia, Anthony B. Acosta, Aaron Equihua, Leslie M. Pacheco, Sarah Dorame
B. Voting Members Absent: Daniel S. Nieto
C. Ex-Officios (non-voting) Present: Melyssa Gonzalez, Alicia Robles
D. Ex-Officios (non-voting) Absent: Miguel Rahiotis
E. Visitors Present: Sue Giller, Reliance Public Relations

IV. MODIFICATION TO AGENDA:
It was moved and seconded to approve the agenda for Thursday, August 1, 2019.

ACOSTA/MACIAS CARRIED

V. APPROVAL OF PREVIOUS MINUTES:
It was moved and seconded to approve the minutes of Friday, July 12, 2019.

GARCIA/ACOSTA CARRIED

VI. PUBLIC COMMENT:
A. Reliance Public Relations, Sue Giller
   1. Requested the council's participation in campus advertising materials to recruit more students. She wants the council members to help as models. Informed them that a photographer will be at SDSU-IV next week to take pictures at 3:00 p.m. Asked for the council members availability as well as for the council members to be wearing SDSU gear to model for the “Picture your future with us” campaign.

VII. UNIVERSITY REPORTS AND PRESENTATIONS:
A. SDSU-IV Assistant Dean for Student Affairs Miguel Rahiotis
   1. On behalf of SDSU-IV Assistant Dean for Student Affairs, Miguel Rahiotis, Student Life and Career Services Coordinator, Melyssa Gonzalez, welcomed the council to the new academic year. Stated he hopes that this is a productive year and encourages everyone to work together to
accomplish the council’s goals. Informed them he was unable to attend today’s meeting due to a previously scheduled commitment.

B. SDSU-IV Student Life and Career Services Coordinator Melyssa Gonzalez
   1. Informed the council that one (1) of the CPU’s in the A.S. Office is not working. The I.T. Department suggested purchasing a new one, since the repairs might be expensive. Also, it was recommended that the Student Assistant/Secretary CPU be replaced, since it is not working properly.
   2. Stated that, according to schedules, the best day/time to hold A.S. Official Meetings are on Thursdays from 2:00 p.m. to 3:00 p.m. A motion will be added to next week’s agenda.
   3. Informed the council that since only four (4) A.S. members and one (1) staff will be attending the Julian Retreat, there is no need to rent a vehicle. Maribel Madero, Director of Business and Financial Services, has agreed to lend out a State Van as long as A.S. pays for gas.
   4. Informed the council that A.S. business cards and name tags will not be ordered until there is a full council. Asked the council for feedback on how many to order. Last year, each member received 60 business cards. A motion will be added to next week’s agenda.
   5. Reminded the council that the deadline to submit fall office hours is Friday, August 2nd by 12:00 p.m. Also, reminded those who haven’t submitted their class schedules to do so as soon as possible.

C. A.S. President Alyssa Angelina Valdez
   1. Welcomed the council to this new academic year.
   2. Reminded the council members that the next A.S. meeting is Wednesday, August 7, 2019 from 10:00 a.m. to 11:00 a.m. The council will also be meeting with the A.S. Executive Team from SDSU, West Campus, at approximately 11:30 a.m. to discuss goals and logistics.
   3. Reminded the council members that the A.S. Julian retreat will be held from Sunday, August 18, 2019 through Tuesday, August 20, 2019.
   4. Encouraged the council to begin brainstorming possible events to host during the Fall 2019 semester. Recommended the council members to collaborate on events for maximum efficiency.
   5. Reminded the council that the Freshman Orientation will be held on Monday, August 5th. Asked them to be at the Library by 9:30 a.m. as they are set to present at 9:55 a.m. Asked them to wear SDSU t-shirts or SDSU colors.
   6. Asked the council members to respond to all emails in a timely manner and not forget to complete their summer office hours.
   7. Reminded the council that the Ambassador and Commissioner Vacancy Applications will open the first week of classes. Asked them to advertise during tabling hours and in their classes, but to ask professors for permission first.

D. A.S. Vice President Sarah N. Macias
   1. No Report.

E. A.S. Treasurer John Moreno Jr.
   1. No Report.

F. A.S. Secretary Daniela Garcia
   1. No Report.
A.S. Council Minutes
August 1, 2019
Page 3 of 6

VIII. ITEMS FOR CONSIDERATION:

A. General Consent Agenda (Action): It was moved and seconded to approve the General Consent Agenda as attached.

ACOSTA/MACIAS

CARRIED

B. A.S. West Campus Visit: It was moved and seconded to have West Campus A.S. and staff visit SDSU – Imperial Valley A.S. on Wednesday, August 7, 2019 from approximately 11:00 a.m. to 4:00 p.m.

Discussion: A total of eight (8) council and staff members will be coming down.

GARCIA/MORENO JR.

CARRIED

C. Food/A.S. West Campus Visit: It was moved and seconded to purchase food, drinks, etc. from D'Poly or other vendor in an amount not to exceed $350.00 from the Activities: Social Activities - Hospitality Account to host a luncheon for A.S. West Campus and staff members on Wednesday, August 7, 2019 from approximately 11:00 a.m. to 4:00 p.m.

PACHECO/EQUIHUA

CARRIED

D. A.S. Retreat: It was moved and seconded to attend the A.S. Leaders Retreat to be held at Camp Cedar Glen in Julian from Sunday, August 18, 2019 to Tuesday, August 20, 2019.

MACIAS/MORENO JR.

CARRIED

E. SDSU- A.S. Reimbursement: It was moved and seconded to reimburse SDSU - Associated Students (West Campus) in an amount not to exceed $1,500.00 from the Activities: Internal Charges Account for A.S. Retreat expenses (lodging, meals, and polos).

Discussion: A total of four (4) council members and one (1) staff will be attending. The fee per person is $137.00. The fee for polos for members that are not attending has also been added to this motion.

ACOSTA/MACIAS

CARRIED

F. Gas/Travel: It was moved and seconded to purchase gas from Chevron or other vendor in an amount not to exceed $400.00 from the Activities: Travel Account to attend off-campus A.S. Events.

GARCIA/MACIAS

CARRIED

G. Ambassador/Commissioner Vacancies: It was moved and seconded to open the Ambassador and Commissioner vacancies on Friday, August 23, 2019. The deadline to submit applications will be Thursday, August 29, 2019 by 2:30 p.m. Interviews will be held Friday, August 30, 2019 (time and location will be given to applicants a day prior).
Discussion: Applications can be picked up at the A.S. Office inside the Student Union Building or at the Reception Desk in the Administration Building. Applications must be submitted to Melyssa Gonzalez (Student Union Building) or at the Administration Building at the reception desk (Attn: Melyssa Gonzalez).

GARCIA/DORAME               CARRIED

H. Snacks/Tabling: It was moved and seconded to purchase snacks (rice crispy treats, granola bars, etc.) from Costco Wholesale or other vendor in an amount not to exceed $150.00 from the Activities: Social Activities – Fall Activities Account to provide snacks for students while tabling.

PACHECO/ACOSTA               CARRIED

I. Office Supplies: It was moved and seconded to purchase office supplies (binders, paper, etc.) from Staples or other vendor in an amount not to exceed $1,200.00 from the Activities: Supplies – Office & Copies Account for A.S. usage.

GARCIA/MORENO JR.            CARRIED

J. Janitorial Supplies: It was moved and seconded to purchase janitorial supplies (foam soap, mops, etc.) from MSC Industrial Supplies or other vendor in an amount not to exceed $1,000.00 from the Student Union: Supplies General Cleaning Account for the Student Union Building.

MACIAS/MORENO JR.            CARRIED

K. Fumigation Services: It was moved and seconded to pay Dragons Exterminator or other vendor in an amount not to exceed $385.00 from the Student Union: Repair & Maintenance – Building Account for fumigation services ($55.00/Bi-Monthly).

ACOSTA/MACIAS                CARRIED

L. Air Conditioning Services: It was moved and seconded to pay Vic’s Air Conditioning or other vendor in an amount not to exceed $720.00 from the Student Union: Repair & Maintenance - Building Account for air conditioning unit service ($180.00/quarterly).

GARCIA/EQUIHUA               CARRIED

M. Building Repairs: It was moved and seconded to reimburse SDSU an amount not to exceed $3,000.00 from the Student Union: Reimburse University Account for building repairs and maintenance.

ACOSTA/DORAME                CARRIED

N. Copier Maintenance: It was moved and seconded to pay BIESCO or other vendor in an amount not to exceed $650.00 from the Activities: Repair & Maintenance Equipment Account for copier
maintenance (one year contract - 20,000 copies in black & white & 3,000 in color, overage fee in June).

GARCIA/ACOSTA

CARRIED

O. Alarm Services: It was moved and seconded to pay Protection One or other vendor in an amount not to exceed $600.00 from the Activities: Repair & Maintenance Equipment Account for alarm service maintenance agreement (one year contract).

MACIAS/EQUIHUA

CARRIED

P. Water Services: It was moved and seconded to pay Allstar Water Systems or other vendor in an amount not to exceed $500.00 from the Activities: Supplies - Cold Water Account for drinking water system.

MACIAS/EQUIHUA

CARRIED

Q. Webmaster Services: It was moved and seconded to reimburse SDSU an amount not to exceed $2,000.00 from the Activities: Reimburse University Account for information updates and uploads of A.S. documents on website (July 2019 to May 2020).

ACOSTA/MORENO JR.

CARRIED

IX. YEAR-LONG COMMITTEE REPORTS:
A. Bylaws: A.S. Secretary, Daniela Garcia
   1. Reminded council members to review Bylaws.

B. Campus Newsletter:
   1. Student Life and Career Services Coordinator, Melyssa Gonzalez, informed the council that the August Newsletter was e-mailed to full-time faculty and staff. In addition, it has been posted on campus bulletin boards, the A.S. Website, and on Blackboard.

C. Research Team: A.S. Senator, Anthony B. Acosta
   1. Informed the council that the Fall 2019 Trip Survey results showed that the majority of students voted to attend Disneyland in early December. Recommended to select a date as soon as possible. Bookkeeper Alicia Robles will request quotes.

D. Sports and Social Events: A.S. Senator, Anthony B. Acosta
   1. Provided the council members with bus transportation quotes for the Homecoming Football Game to be held on Saturday, November 9, 2019.
   2. Suggested the council to allocate a budget for the Fall Tournaments, so the Sports and Social Events Committee can start scheduling events.
   3. Informed the council about Aztec Night Events that the students can attend.

X. SHORT-TERM COMMITTEE REPORTS:
A. Scholarship: A.S. Treasurer, John Moreno Jr.
1. Informed the council that A.S. Regular and Study Abroad Scholarships will open mid-August.

**B. Welcome Back: A.S. President, Alyssa Angelina Valdez**
1. Reminded the council members to brainstorm for themes, food, decorations, etc. for the Fall 2019 Welcome Back. Ideas and recommendations will be suggested once the meeting concludes.

**XI. GOOD OF THE ORDER:**

**A. A.S. Senator, Aaron Equihua**
1. Suggested the council the idea of taking students to a concert at Viejas Arena, SDSU, during either the Fall or Spring Semesters. Recommended having a survey done to know which concert students would like to attend in order to receive quality feedback.

**B. A.S. Senator, Leslie M. Pacheco**
1. Offered to assist in creating surveys for upcoming events.

**XII. ADJOURNMENT**

It was moved and seconded to adjourn the meeting.

**ACOSTA/MACIAS**

President Alyssa Angelina Valdez adjourned the meeting at 11:15 a.m.

**APPROVED BY:**

Alyssa Angelina Valdez
A.S. Council President
8/1/19

**PREPARED BY:**

Daniela Garcia
A.S. Council Secretary
8/7/2019