

How to Use WCONLINE

WOnline is a scheduling system where you will book your appointments based on availability.

<https://sdsu.mywconline.net>

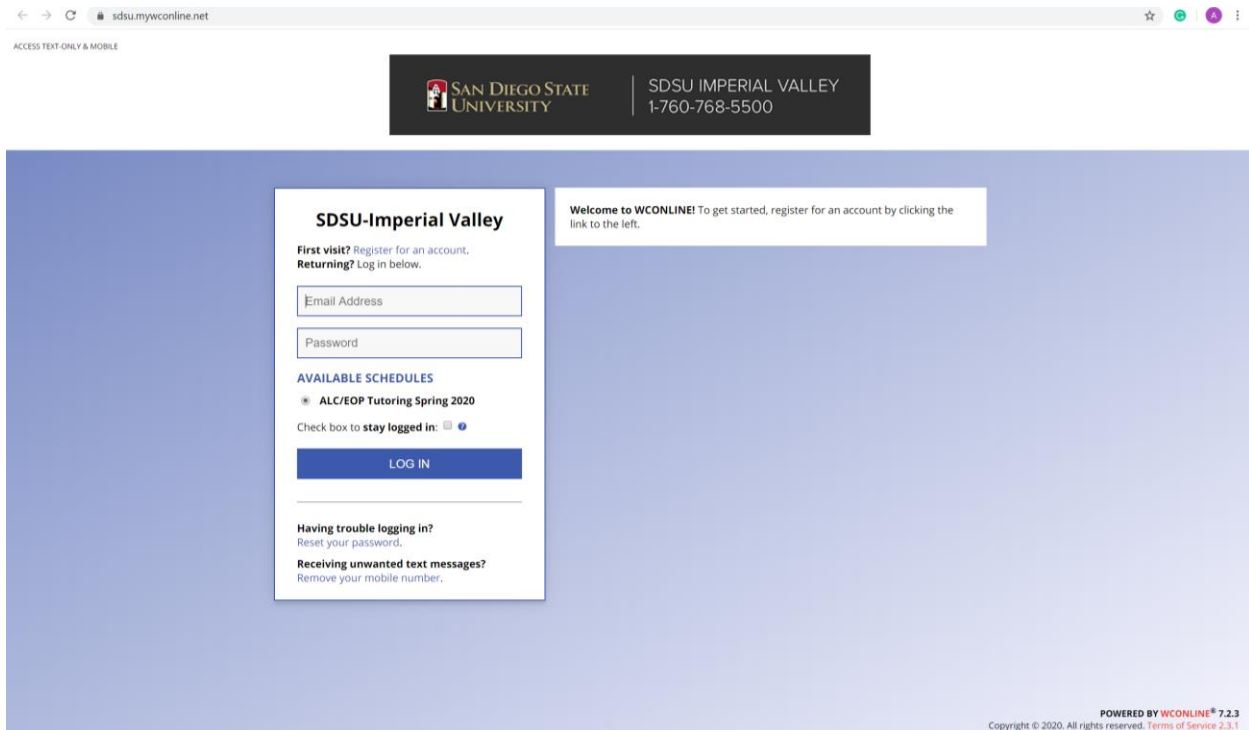
With the link above, you will be able to schedule, modify, or cancel appointments with the Academic Learning Center tutors. As a student you can use WOnline for:

1. Face-to-Face tutoring
2. Online tutoring which is a synchronous meeting that can include chat area, a whiteboard or document-sharing space, and audio/video.
3. eTutoring which is an asynchronous submission and return. Students upload a paper and the tutor returns the paper with comments a day or two later.


How to Register:

1. Click and open <https://sdsu.mywconline.net>

The link should look as the picture below



ACCESS TEXT-ONLY & MOBILE

 SAN DIEGO STATE UNIVERSITY | SDSU IMPERIAL VALLEY
1-760-768-5500

SDSU-Imperial Valley

First visit? Register for an account.
Returning? Log in below.

Email Address

Password

AVAILABLE SCHEDULES

- ALC/EOP Tutoring Spring 2020

Check box to stay logged in:

LOG IN

Having trouble logging in?
Reset your password.

Receiving unwanted text messages?
Remove your mobile number.

Welcome to WCONLINE! To get started, register for an account by clicking the link to the left.

POWERED BY WCONLINE® 7.2.3
Copyright © 2020. All rights reserved. Terms of Service 2.3.1

If you have any questions email or call:
sdsulearningcenter@gmail.com
(760) 768-5572

2. Click on “Register for an account”

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3. Fill out the information in order to register a new account. You can use any email you would like.



Register for a New Account

Fill out the form below in order to create a new account on this system. Once you've successfully registered, you'll be able to log in to the system immediately. Questions marked with a * are required.

Email Address *

First Name * **Last Name ***

Telephone Number

Standing *

-- please select --

Graduation Year *

-- please select --

First Language *

-- please select --

Major *

-- please select --

4. Once done click “COMPLETE REGISTRATION”

FAKE REGISTRATION PREVENTION

In order to help prevent fake or automated registrations on this system, please complete the captcha form below.

I'm not a robot

How to Make an Appointment with WOnline:

1. Click and open <https://sdsu.mywconline.net>
2. Input your email and password ***Make sure you are choosing the right schedule. In the future, SDSU-IV might have schedules for other departments (e.g. Academic Advising)**
3. Click “LOG IN”

SDSU-Imperial Valley

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AVAILABLE SCHEDULES

* ALC/EOP Tutoring Spring 2020

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4. This will open the appointment schedule for that specific week
5. To help you choose the right tutor for your academic needs click on “limit to.” This will open a dropdown menu. Choose your class, subject, or Essay Format. This will limit the tutors that can help you

WELCOME, BETA

March 14 - March 20, 2020 ALC/EOP Tutoring S

PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK

HELP?

Limit to: -- please select --

ALGEBRA

APA FORMAT

ARITHMETIC

ART 387

CALCULUS

CBEST MATH

CCS 350A

CHEM 308

CHICAGO FORMAT

COMM 103

CSET MATH

ENGL 220

ENGL 335

ENGL 501

ENGL 502

ENGL 508W

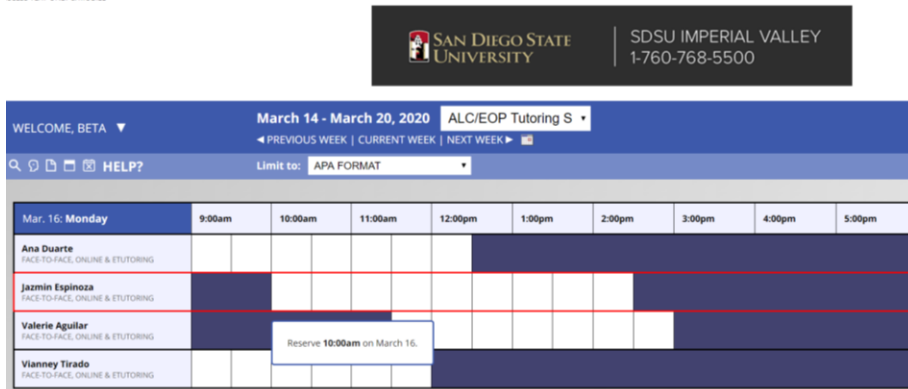
ENGL 523

Day	Time	Subject	Status
Mar. 16: Monday	9:00am - 10:00a	ALGEBRA	Blocked
Mar. 16: Monday	9:00am - 10:00a	APA FORMAT	Open
Mar. 16: Monday	9:00am - 10:00a	ARITHMETIC	Blocked
Mar. 16: Monday	9:00am - 10:00a	ART 387	Blocked
Mar. 16: Monday	9:00am - 10:00a	CALCULUS	Blocked
Mar. 16: Monday	9:00am - 10:00a	CBEST MATH	Blocked
Mar. 16: Monday	9:00am - 10:00a	CCS 350A	Blocked
Mar. 16: Monday	9:00am - 10:00a	CHEM 308	Blocked
Mar. 16: Monday	9:00am - 10:00a	CHICAGO FORMAT	Blocked
Mar. 16: Monday	9:00am - 10:00a	COMM 103	Blocked
Mar. 16: Monday	9:00am - 10:00a	CSET MATH	Blocked
Mar. 16: Monday	9:00am - 10:00a	ENGL 220	Blocked
Mar. 16: Monday	9:00am - 10:00a	ENGL 335	Blocked
Mar. 16: Monday	9:00am - 10:00a	ENGL 501	Blocked
Mar. 16: Monday	9:00am - 10:00a	ENGL 502	Blocked
Mar. 16: Monday	9:00am - 10:00a	ENGL 508W	Blocked
Mar. 16: Monday	9:00am - 10:00a	ENGL 523	Blocked
Mar. 16: Monday	1:00pm - 2:00pm	ALGEBRA	Blocked
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White spaces indicate open appointments. Navy blue are blocked times.

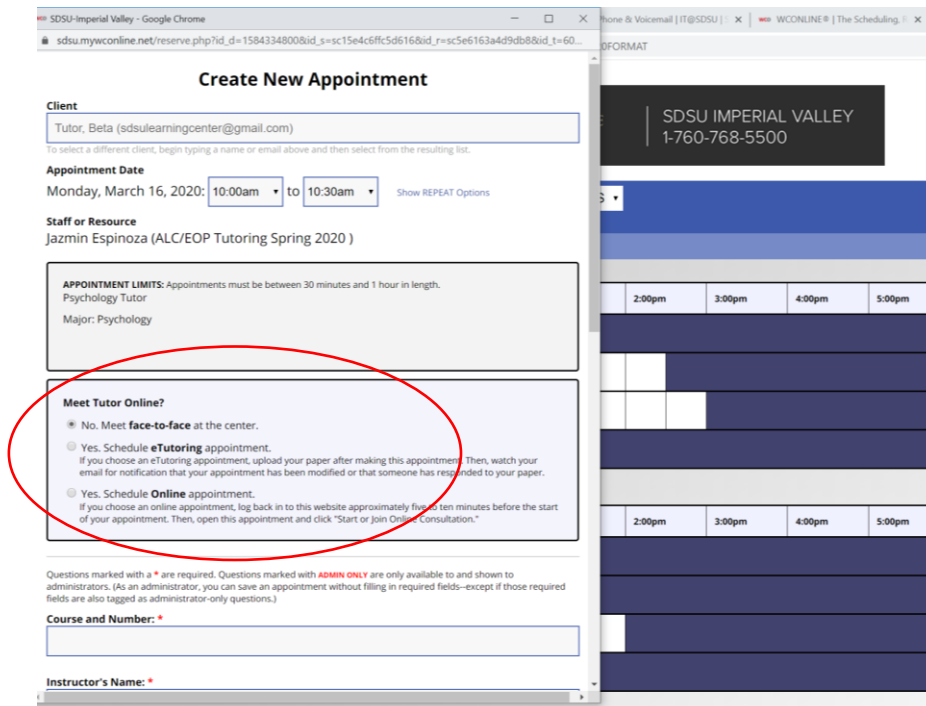
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6. Click on a white space in which you want to schedule an appointment



7. This will open a new window “Create New Appointment”

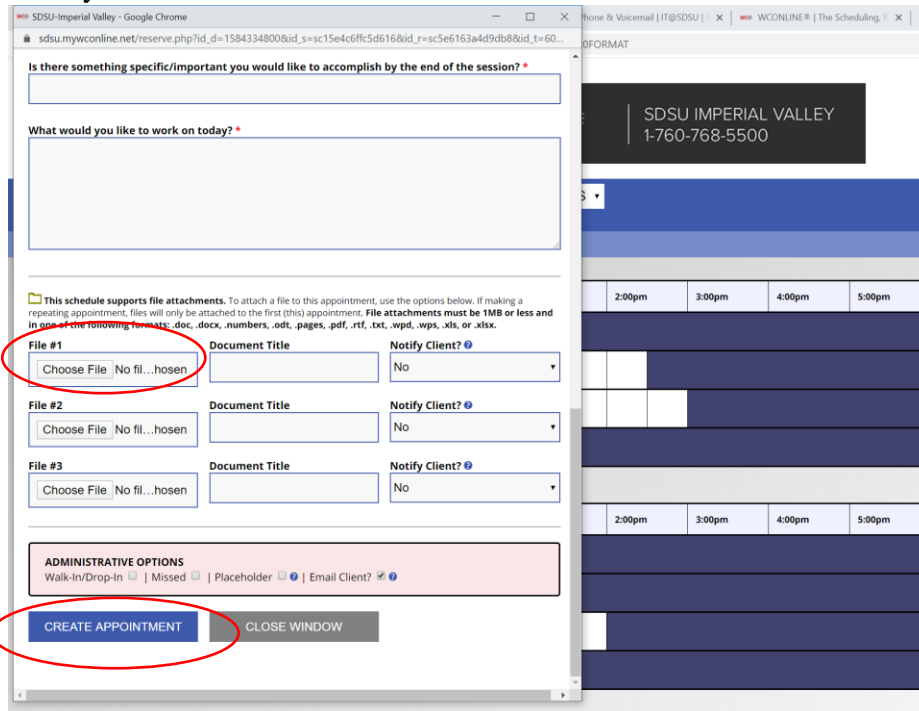
8. Fill out the required information. **Make sure to click on the type of tutoring you want.**



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9. If you have any documents that need to be uploaded (e.g. syllabus, assignment prompts, notes, essay, etc.), to help the tutor understand your needs for the session, upload it through **File #1, File #2 or File #3**

10. Finally click “CREATE APPOINTMENT”

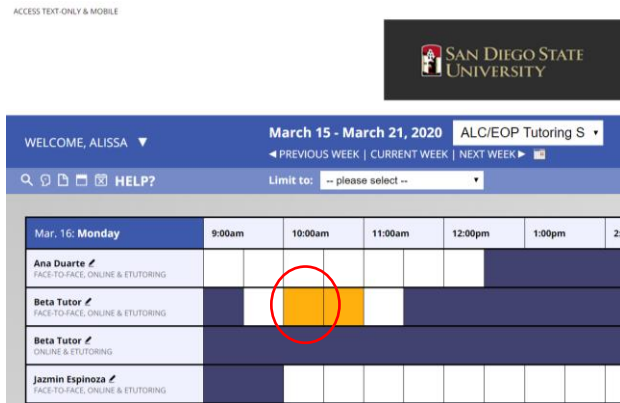


11. You can now close the window.

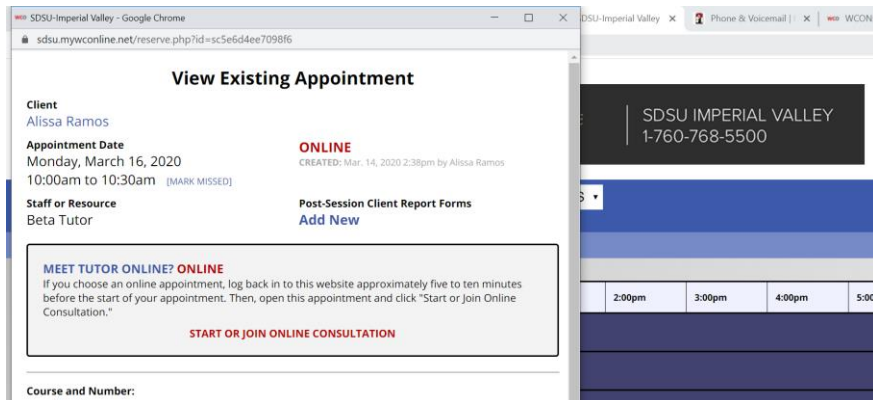
12. To make sure your appointment is set, the white box has now changed in color to gold/yellow.

To Cancel or Modify Appointments:

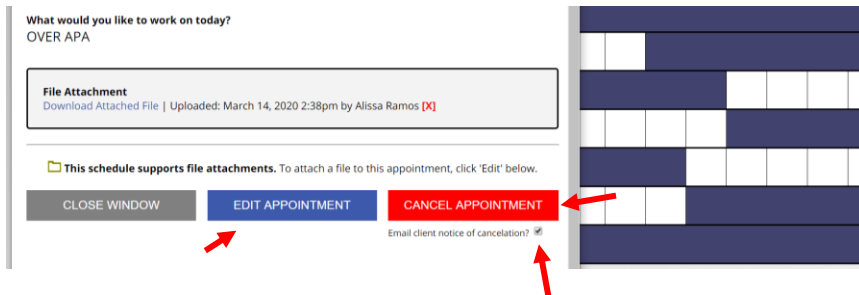
1. Click on the gold window where your appointment is set



2. This will open a “View Existing Appointment” window



3. Scroll down to either edit or cancel your appointment. Keep the checkmark on “Email client notice of cancellation”



4. Close the window when done